



**Hunger Mountain  
COOP  
COMMUNITY FUND  
GRANT APPLICATION**

The Hunger Mountain Cooperative Community Fund provides financial assistance to businesses, organizations, and initiatives aligned with our mission to build a dynamic community of healthy individuals, sustainable local food systems, and thriving cooperative commerce.

Hunger Mountain Co-op wants everyone to feel welcome, and we strive to be an inclusive and anti-racist community.

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**We consider requests for grants of \$250 to \$3,000. To request a sponsorship or donation instead of a grant, fill out a sponsorship form or donation form, or visit [hungermountain.coop/community](http://hungermountain.coop/community).**

**We will give strong priority to:**

- projects designed to support local food systems, food access, and projects that address inequities in the local food system;
- requests for one-time expenditures, capital infrastructure needs, and food access projects;
- proposals that address inequities in the local food system (for example: food pantries, senior meal sites, health and nutrition education, food insecurity organizing);
- proposals from historically and currently marginalized groups (for example: BIPOC, women, or queer-owned businesses);
- projects designed to support local food systems development in Washington, Lamoille, Orange, and Caledonia Counties.

**We give lower priority to proposals that are:**

- focused on hiring staff or supporting professional service contracts;
- projects we have supported in previous years;
- from very large/statewide organizations.

Applications will not be accepted from groups that employ Hunger Mountain Co-op Council members and/or members of the HMCCF Committee or their immediate family.

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**Applications must be received by September 6. To submit:**

- Email to [info@hungermountain.coop](mailto:info@hungermountain.coop)
- Mail to Hunger Mountain Co-op, Attn: HMCCF, 623 Stone Cutters Way, Montpelier, VT 05602
- Drop off at our customer service desk

For help filling out this form, contact Co-op staff at (802) 262-3202 or [info@hungermountain.coop](mailto:info@hungermountain.coop).

Your application will be reviewed by the HMCCF Committee and the Co-op's Council. Awards will be announced at our Annual Meeting on November 10.

By submitting this application, if approved, you give permission to announce the grant award through area media sources and use your organization as a recipient of a HMCCF Grant in promotional material.

***Grantees will submit a grant status report within one year of grant distribution. Grants are expected to be used for their stated purpose within one year of distribution; if necessary, grantee may request an extension of the grant period or return unused funds to the HMCCF.***

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**Applicant Information**

Business or organization name \_\_\_\_\_

Mailing address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact person \_\_\_\_\_ Phone number \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

Year your organization started \_\_\_\_\_ Employer identification number \_\_\_\_\_

Official tax structure of your organization \_\_\_\_\_

Briefly describe your product(s) or service(s):

Briefly describe your management team, including key board members, advisers, and staff:

**For the last full year of operation**

Annual revenue \_\_\_\_\_

Annual expenses \_\_\_\_\_

**At Year End (as of 12/31/21)**

Total assets \_\_\_\_\_

Net assets/equity \_\_\_\_\_

If using fiscal year, year end \_\_\_\_\_

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**Project Information**

Project title \_\_\_\_\_

Amount requested (\$250–\$3,000) \_\_\_\_\_

Where will this project be located? \_\_\_\_\_

Brief project description (max 15 words)

What do you propose to do? (150 words)

How are you going to do it? (150 words)

Why this project now? (150 words)

How/when will you know you're successful? (max 150 words)

How does your project relate to the Co-op's goals of building dynamic community of healthy individuals, sustainable local food systems, thriving cooperative commerce, and a more inclusive and anti-racist community? (max 150 words)

Additional comments/narrative if necessary: (75 words)

How much money is needed in total to complete the specific project for which you are applying? \_\_\_\_\_

Please summarize your project costs, including any in-kind donations (e.g. materials, labor, services).

<b>Budget item</b>	<b>Total Amount</b>
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL EXPENSES</b>	<b>\$</b>

What portion of the total expenses will be donated in kind?

Please specify which budget items listed above would be paid for with an HMCCF grant.

If your group receives an HMCCF grant, how do you plan to pay for remaining expenses, including donated materials and labor?

Is this a one-time project or is it ongoing?

For ongoing projects, what is your long-term funding plan? (100 words)

Please provide the names of three people or groups who are connected to your work (this project or other projects) in the community.

**Name/Organization**

**Email or Website**

_____	_____
_____	_____
_____	_____

Have you received an HMCCF grant? \_\_\_\_\_ If yes, in what years? \_\_\_\_\_

**Application deadline: Tuesday, September 6, 2022**

**To submit:**

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