

# Charter for Hunger Mountain Co-op Council's Vision Committee

## Overview

This charter outlines the role, responsibilities, and authority of the committee. The charter provides a framework for effective operation, in alignment with the goals of Hunger Mountain Co-op and the objectives of the Co-op Council.

**1. Committee Name:** Vision Committee

### **2. Purpose and Function:**

The Vision Committee is established to broadly revisit the co-op's mission and ends policies, to describe a vision for the co-op for the next five-year period, and provide the basis for developing concrete plans,, along with such other duties as the Council authorizes.

### **3. Authority and Powers:**

The committee is authorized to develop and, with Council approval, execute a plan to consult with member-owners and other stakeholders and incorporate their input plus other relevant ideas into the mission and ends policies and vision described above. It will report to the council from time to time and get feedback from the council.

### **4. Membership and Composition:**

**Membership:** The committee shall consist of up to seven members, including the council president and the co-op general manager as *ex officio* members. The other members shall be from the council, co-op staff, or other member-owners.

**Appointment:** Members are appointed by the Co-op Council and serve until the committee's work is completed.

**Chairs:** The committee shall pick a chair.

### **5. Quorum:**

A quorum for making committee decisions shall be a majority of the committee (not counting the council president or general manager) or three, whichever is fewer. Members of the committee may meet to conduct committee business without a quorum being present; these meetings shall not make decisions for the committee, without specific authorization from the committee.

### **6. Meetings:**

**Frequency:** The committee shall meet as needed.

**Notice:** Meetings shall be called with appropriate notice to all members.

**Procedures:** The committee shall meet to share information, plan, and make decisions, seeking consensus through discussion that shows respect for the group by being concise and civil. While seeking consensus, the committee may finalize decisions through a simple majority vote. Within these parameters, the committee may organize its meeting procedures in a way that it considers effective and useful.

### **7. Reporting Requirements:**

The committee shall report its activities, findings, and recommendations to the Co-op Council in writing, at least eight (8) days ahead of the next regular council meeting following a committee meeting.

#### **8. Duration and Review:**

The committee is established as an ad hoc]committee and shall remain in operation until dissolved by Co-op Council. The committee's charter and performance shall be reviewed annually by the Co-op Council.

#### **9. Conflict of Interest:**

Committee members shall follow the bylaws and governance policies regarding disclosing any potential conflicts of interest and recusing themselves from decisions when a conflict may arise. In the event of a disagreement about a conflict of interest, the committee may follow the ordered recusal process that the bylaws (3.6 (c)) prescribe for the Co-op Council.

#### **10. Budget and Resources:**

The committee shall operate within the budget allocated by the Co-op Council and manage resources as directed.

#### **11. Amendments:**

This charter may be amended by a majority vote of the Co-op Council.

#### **Approval:**

This charter was approved by the Co-op Council on April 8, 2025.